

MUNSOFT

municipal financial software

MUNSOFT MATTERS SCHEDULED TRAINING – FEBRUARY 2019

DESCRIPTION

Munsoft offers certified training on all modules within the system. Training is classroom based but can be customised to suit your specific need.

WHO SHOULD ATTEND?

- Anyone wanting to get more insight on how a specific module works.
- Anyone wanting to run their department more efficiently.
- Anyone wanting to refresh their memory on existing modules and/or enhancements within those modules.

WHAT DOES IT COST?

- 1 Day Course @ R2 750 per delegate (excl. VAT)
- 2 Day Course @ R4 950 per delegate (excl. VAT)
- 3 Day Course @ R7 500 per delegate (excl. VAT)

HOW TO BOOK YOUR SEAT

Send an e-mail to training@munsoft.co.za or phone (011) 215-8000

TRAINING COURSES FOR FEBRUARY

February

	Monday	Tuesday	Wednesday	Thursday	Friday
					1
Venue 1					-
	4	5	6	7	8
Venue 1	-	-	-	-	-
	11	12	13	14	15
Venue 1	Projects, IDP & Budget Setup	Projects, IDP & Budget Setup	Creditor Setup, SCM, Procurement, Mini Tender	Creditor Setup, SCM, Procurement, Mini Tender	-
Venue 2	Cashiers	Supervisor-IT & Administrators	Fixed Assets, WIP	Month-end Procedures	Caseware - Schedule C
	18	19	20	21	22
Venue 1	Consumer Debtors	Consumer Debtors	Consumer Debtors	Sundry Debtors, Sundry Register	Sundry Debtors, Sundry Register
Venue 2	GL, Registers, Report Writer, VAT Recon, Reporting	Stores	-	Cash Book, Bank Recon, Petty Cash, Payments (Cash Book, Creditors, Projects)	Cash Book, Bank Recon, Petty Cash, Payments (Cash Book, Creditors, Projects)
	25	26	27	28	
Venue 1	Projects, IDP & Budget Setup	Projects, IDP & Budget Setup	Creditor Setup, SCM, Procurement, Mini Tender	Creditor Setup, SCM, Procurement, Mini Tender	
Venue 2	Cashiers	Supervisor-IT & Administrators	Fixed Assets, WIP	Month-end Procedures	